



BIG INDIA INDUSTRIAL WEEK

INNOPROM

Regulations for Approval of Technical Documentation of Stands for developers International Industrial Trade Fair INNOPROM. India in 2026 (the "Exhibition")

Preliminary dates and terms of installation works:

SEPTEMBER 5TH	10:00-23:59	Installation of exhibition stands
SEPTEMBER 6TH	00:01-23:59	Installation of exhibition stands
SEPTEMBER 7TH	00:01-23:59	Installation of exhibition stands
SEPTEMBER 8TH	00:01-15:00	Installation of exhibition stands

Preliminary dates and terms of dismantling:

SEPTEMBER 11TH	17:00-23:59	Removal of equipment and exhibits, dismantling of stands
SEPTEMBER 12TH	00:01-20:00 20:00	Dismantling of exhibition stands Pavilions must be vacated

The service is provided free of charge. The deadline for submission of technical documentation is **August 20, 2026.**

Procedure for Ordering electrical connections for stands

To place an order for the service, the Developer must:

1. Electrical connections for stands and expositions can be ordered from Operator of the event not later than 21-th of August
2. To order electrical connection you should complete the registration procedure of the Developer. Registration is available at: <https://be.fproject.ru/register.aspx?company-form=240&language=en-US>

3. After entering all the data and selection the stand for built up, the participant of the Exhibition will automatically generate a request for confirmation from the Developer.
4. After confirmation of the Developer's application, the Participant will form the Developer's Personal Account, in which forms for ordering technical services for built up will be available.

Procedure for checking projects of exhibition stands and expositions

Verification of technical documentation for the development of exhibition stands and expositions is carried out by the Technical Service. Project review period is 5 working days.

For admission to the construction of expositions of the Exhibition, the Developer, Subcontractor or Participant, no later than August, 20, 2026 must electronically submit to the Technical Service a project of the exhibition stand filled in English (a copy in Russian is provided additionally if it is available) with appendices, including:

- As per the venue Fire safety regulation all the Raw Space Contractor needs to do a Fire Retardant spray on the booth floor and the certificate of the same should be submitted to the Operator on the setup day. Please note this is a mandatory process, without certificate the booth access will not be allowed on show days. Contacts of developer-company for this service will be added not later than 15 of August 2026.
- List of personnel involved in the work;
- Design project for the exhibition stand;
- Drawings of elements and constructions of the exhibition stand;
- Electrical project with the required electrical connection capacity in kW;
- Letter of guarantee on the stand stability letterhead as per Form No. 1;

All documents included in the design of the exhibition stand shall be submitted in Russian, certified by the seal of the Organization signed by the General Director or a person acting on his behalf under a power of attorney, with an original or a certified copy of the power of attorney attached.

In case of failure to provide documents, admission to the construction of the exposition will be PROHIBITED.

For technical documentation review, Fire Retardant spray order and passes for installation period:

Siddharth Parad

Tel: +91 95033 48861

e-mail: siddharth@optimussexcursions.com, operations@optimussexcursions.com

With cc to nadzor@innoprom.com

Technical parameters of the pavilion

Exhibition Pavilion – Hall 1 (Groud Floor):

- Pavilion area - 6947 sq.m. (total)
- There is not possible to organize technical suspensions to the pavilion trusses
- There is no possible of connecting water supply and sanitation for stands
- The height of an unequipped workplace should not be less than 3 meters and should not exceed 5 meters.
- Construction of two-story stands within the exhibition is prohibited.
- Maximum floor covering load - 1000 kg/sq. m.

Arrangement of hangers to pavilion structures

It is not possible to organize technical suspensions to the pavilion trusses.

Rules of import-export to the territory of pavilions

For registration of import-export to the territory of the Exhibition, the Developer must draw up letters for import-export in 3 copies on the company's letterhead (in English). It contains the name of the contracting company (with the Participant's booth number), a schedule for the arrival of vehicles in the area of unloading and loading operations, the telephone number of the person responsible for loading and unloading operations, a list of materials and exhibits, the number and brand of the car on which the import and export will be carried out. An electronic copy of the letter must be sent to nadzor@innoprom.com no later than September 1, 2026.

Loading and unloading operations, delivery and arrangement of large-sized exhibits, equipment (including self-propelled) on the territory of the Exhibition are carried out exclusively by specialists and forces of DMW Logistics LLC.

In case of large-sized exhibits, as well as the need for handling operations, it is necessary to contact the Official Operator of handling operations - DMW Logistics LLC.

Obligations to provide freight forwarding services, organize and perform handling and rigging operations during installation/dismantling of temporarily erected structures, equipment and exhibits are regulated under a separate agreement between the Exhibitor and DMW Logistics LLC. The Operator is not a Party to such contract for the provision of logistics and forwarding services (cargo transportation services).

Contacts:

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EXECUTED ON COMPANY LETTERHEAD

To the General Director
Formika Event LLC
Ekaterina V. Egorycheva

Letter of Guarantee

The company "Name of the company" is the Developer of the stand of the company "Name of the stand-participant" "Stand number" at a closed exposition with a total area of "XX" sq. m. at the exhibition INNOPROM. India, which will be held from September 9 to September 11, 2026. at Bharat Mandapam: Pragati Maidan, New Delhi, Delhi — 110001, India, guarantees the stability of the stand, assumes full responsibility and guarantees compensation for damage caused to third parties in the event of destruction of the structure or separation of any elements of the stand during installation, Exhibition and dismantling.

Head of LLC "Company Name"

M. P.

Name&Surname