INNOPROM

INTERNATIONAL INDUSTRIAL TRADE FAIR

INNOPROM-2027

TECHNICAL REQUIREMENTS

APPENDIX C
TO PARTICIPANT'S GUIDE

Version 22.09.2026

1. BUILDERS

1.1. Passes for developers (invalid during the Exhibition) are issued in the technical service of the Exhibition to all personnel engaged in the installation and dismantling of the Participant's stand, only after coordination of technical documentation with the technical service of the Exhibition.

1.2. Access of technical personnel involved in installation and dismantling works of the Exhibition to the territory of the event is carried out using installation badges issued in the technical service of the Exhibition.

1.3. Access of the on-duty technical personnel of the developer involved in ensuring the operability of the stand and equipment during the days of the Exhibition is possible according to the badges of the Technical personnel. Registration of technical personnel on duty is available at the link provided by the Technical Service of the Exhibition at the rate of not more than 3 people per one built-up stand. If this limit is exceeded, the issue is carried out for an additional fee of 2,000 rubles per one badge. Instructions on processing of technical personnel badges will be placed in the Personal Account of the Developer (section "Organizer's Documents") not later than a month before the start of the Exhibition installation.

2. CONTRACTORS

2.1. Contractors receive passes in the technical service of the Exhibition. Such passes do not give the right to perform technically complex installation, dismantling, electrical installation works.

3. STAYING IN THE EXHIBITION CENTER DURING NON-WORKING HOURS OF THE EXHIBITION

3.1. On the territory of ICC "Yekaterinburg-EXPO" it is not allowed to hold any events, including buffets, after the end of the Exhibition, as they put at risk the general safety of the exhibition center.

3.2. All Participants shall vacate the Exhibition Centre within 30 minutes of the official closing time of the Exhibition.

4. TECHNICAL CHARACTERISTICS OF PAVILIONS

4.1. The technical characteristics of the pavilions of the "Yekaterinburg-EXPO" ICC can be found on the website of the technical service of the Exhibition.

5. SERVICE BUREAU

5.1. In order to resolve the issues related to the issuance of documents for the import/export of equipment, and the issuance of passes giving the right of access to the territory of the "Yekaterinburg-EXPO" ICC, the Participant should contact the Service Bureau of the Technical Service of the Exhibition. The Technical Service Service Desk is located in the registration area.

5.2. In order to solve issues related to issuance of documents for import/export of equipment of Developers, it is necessary to contact the Technical Service of the Exhibition

5.3. For more information on the process of import/export of equipment to the territory of ICC "Yekaterinburg-Expo," see section 11 "Installation works and rules of import/export."

6. TECHNICAL RESTRICTIONS ON WORKPLACE USE

6.1. Participants are prohibited from connecting the PBX and other equipment to the communication lines provided.

6.2. Participants are prohibited from laying communication lines inside exhibition halls by their own means and forces.

6.3. Participants are prohibited from connecting telecommunication equipment to the provided communication channels for the purpose of providing services to third-party organizations.

6.4. Participants are prohibited from taking property and equipment leased from the Operator and the Technical Service outside the exhibition center.

7. NOISE LEVEL

7.1. During the period of the Exhibition, when holding various promotions or other events on stands using audio and video equipment, the noise level shall not exceed 50 DB. If the Bidder exceeds the maximum permissible noise level, the Bidder shall reduce the noise level to the established noise level according to the verbal comment of the Organizer. In case of violation of this requirement, penalties shall be applied (in the appendix to the Participant's Guide "Fines for Violation of Regulatory Documentation Requirements").

7.2. In case of failure to comply with the requirement to eliminate the violation, authorized persons on the part of the Organizer or the Technical Service shall have the right to turn off the source of noise on the basis of the noise measurement act.

7.3. The Noise Measurement Report shall be drawn up in 2 copies, signed by the responsible employee of the Technical Service and handed over to the Exhibition Participant.

8. TERMS OF USE OF ADVERTISING STRUCTURES

8.1. Advertising slogans or other advertising information shall not be applied to walls/side surfaces of Workplaces/stands located on the border with Workplaces/stands of other Participants and facing them.

8.2. All advertising structures on the territory of the Exhibition, including street territory (including banners, etc.) must be agreed with the Technical Service of the Exhibition.

8.3. Violation of the requirements of this section imposes penalties on the Participant (appendix to the Participant's Guide "Fines for violation of the requirements of regulatory documentation").

8.4. No advertising structures (stretches, flags, stickers, etc.) may be placed on the floor, pavilion structures, walls and other parts of the pavilion without the written consent of the Organizer.

8.5. You can order additional ads through your Personal Account.

9. GENERAL REQUIREMENTS FOR BENCH DESIGN

9.1. Requirements for design and design of exhibition stands are established by the regulations of the Technical Service of the Exhibition and are available on its official website: https://innoteh.org/. The Regulations of the Technical Service of the Exhibition are mandatory for all Participants, Contractors, Developers and other persons at the Exhibition.

9.2. All companies participating in the Exhibition shall comply with the following requirements for the construction of stands and notify the Developer of them:

- The workplace must have floor covering (carpet, laminate, other).
- The workplace must contain structural elements (walls, pylons, fences, etc.) and cannot be decorated only with floor covering or furniture.
- design and design of the stand shall not go beyond the Participant's Workplace. Equipment located on the stand shall also be located within the Workplace.
- all external surfaces, which are visible from the side of the Workplace, passageways between the Workplaces, from the side of adjacent Workplaces, and balcony of Pavilion No. 1 (including upper parts of walls, wall boxes, pylons, etc.) shall be sealed and have final appearance. (white banner, white LDSP stretched on the structure, etc.)
- Use of Octanorm, Maxima type designers or their analogues as structures of non-equipped Workstations **is possible only with written approval of the Operator. Visible elements of these designers shall be necessarily decorated with a finish coating (for example, a banner with full-color printing, LDSP linings on embedded items, etc.) with mandatory hiding of all elements of the structure (posts, runs, etc.). It is not allowed to use elements of** Octanorm designers or their analogues as structures of unequipped Workstations without hiding structural elements.
- The height of the non-equipped Workplace shall not be less than 3 (three) meters.
- A non-equipped workplace of the "corner" type must have walls on the side of adjacent stands adjacent to it.
- Non-equipped workplace of type "island" and "peninsula" cannot be built up/covered with blind walls by more than 50% on the side of passages, at the same time placement of blind walls cannot be at a distance less than 1 m to the border of the stand

9.3. Violation of these requirements imposes penalties on the Participant (Appendix No. 4 to the Participant's Guide "Fines for Violation of Regulatory Documentation Requirements").

10. REGULATION FOR APPROVAL OF BENCH CONSTRUCTION

10.1. Access to the exhibition area of the Developers shall be made only after approval of the design and technical documentation of the Workplace/exhibition stand with the Technical Service of the Exhibition.

10.2. The Contractor of the Participant performing the development shall send in advance the design project and the required technical documentation for

approval to the Technical Service of the Exhibition, as well as comply with the requirements of the Technical Service of the Exhibition.

10.3. In case of non-compliance of the documentation with the project of the stand implemented at the installation, the Organizer and the Technical Service may stop the work and require bringing the design project into compliance with the original one.

10.4. If the project being implemented continues to be built with deviations from the original design project, the Organizer and the Technical Service stop the installation of the stand, cordon it off or dismantle it.

10.5. The Participant shall independently provide the front side of the stand with a white banner (without applying an identity) or other material having a complete appearance (white LDSP) in case of a difference in the height of the stand with its adjacent.

10.6. The Bidder shall independently provide cladding of the upper surface of walls (boxes, pylons and other elements) with a white banner or similar material having a complete appearance (white LDSP, PVC linings, etc.).

10.7. All participants of the street exposition are obliged to coordinate with the Technical Service of the Exhibition the design and technical documentation, including:

- Design project of the exhibition stand;
- plans for placement of stand exposition and exhibits at the Workplace;
- advertising (including banner) and other structures, tents and all elements of the development of the street exposition;
- other documents, according to the Regulations on arrangement of installation and dismantling works of exhibition stands and exposition at INNOPROM exhibition. The full list of requirements and necessary documentation can be found on the website of the technical service of the Exhibition - LLC "Technical Operator https://innoteh.org/."

10.8. Contacts of the Technical Service Coordination Department can be found on the site https://innoteh.org/.

10.9. Contractors that do not perform technically complex installation and dismantling works, electrical installation works, receive passes from the Technical Service of the Exhibition on general grounds after passing the procedure of coordination of design and technical documentation with the technical service of the Exhibition.

10.10. Participants with an unequipped Workplace (individual development), who attract third-party Contractors/Developers to build their stands, shall ensure that the Developer complies with the requirement to agree on design and technical documentation within the specified time frame (you will find forms and samples of documents on the website).

10.11. Developers and Participants who have not passed the approval of the compliance of the design and technical documentation of the stands with the current norms and requirements are not allowed to the exhibition area.

10.12. Forms of documents necessary for registration and approval of construction of stands for Developers performing development or design works at the request of

the Participant or the Operator of the event, as well as for Participants performing independent development are posted on the website.

10.13. All structures and building elements not agreed with the Technical Service of the Exhibition, as well as those that do not comply with the design and technical documentation agreed with the Technical Service of the Exhibition, shall be dismantled within 2 hours from the moment of presentation of such request by the Technical Service of the Exhibition or the Organizer, and in cases of potential danger to the life and health of citizens - immediately. Dismantling shall be carried out in accordance with safety requirements.

10.14. If the Participant or its Supplier (Contractor/Developer) does not perform dismantling on their own, the Organizer and the Technical Service of the Exhibition shall have the right to dismantle the specified structures and building elements on their own with the cost of dismantling on the Participant and/or its Supplier (Contractor/Developer).

11. INSTALLATION AND DISMANTLING WORKS. IMPORT/EXPORT REGULATIONS

11.1. Detailed rules and requirements for installation and dismantling works are available on the website of Technical Operator LLC (technical service of the Exhibition) in the section devoted to INNOPROM Exhibition.

11.2. Participants who have not entered into a participation contract or have not paid any debts under the contract will not be allowed to bring exhibits and equipment to the territory of the Yekaterinburg-Expo ICC, and the badges of such Participants will be blocked until payment.

11.3. All exhibition property, artwork, equipment and structures (materials, units, details) of exhibition stands before the end of the dismantling period must be taken out of the MTC Yekaterinburg-Expo.

11.4. Permit for import/export of equipment:

11.5. Permission to import/export equipment Developers and Exhibitors receive permission from the technical service of the Exhibition - the company only after approval of the design and technical documentation of the exhibition stand and documentation for the imported equipment.

11.6. Exhibitors who deliver technically complex equipment and exhibits receive permission to import this equipment to the Service Bureau only after approval of design and technical documentation for this equipment in the Technical Service of the Exhibition.

11.7. Exhibitors who bring non-technically complex equipment and exhibits (small exhibits, furniture, handouts) receive permission to import and export this equipment to the Service Bureau, after coordination with the fire safety engineer.

11.8. In order to obtain a permit for the import/export of equipment and to allow vehicles of the Participants to enter the loading and unloading area, the Participant shall issue letters to the Service Bureau for the import/export of equipment in 3 copies (sample letters You can download from our website):

- The first copy of the letter remains with the Service Bureau.

- The second copy should be handed over to the driver of the vehicle for entry into the territory of ICC Yekaterinburg-Expo. The participant receives permission to enter the loading and unloading area from the pavilion administrator (administrators are available in each pavilion) on the basis of this copy of the letter, which remains with the pavilion administrator.
- The third copy of the letter shall remain with the Participant for removal of equipment after completion of dismantling works (the letter shall be accompanied by a "export" visa to the Service Bureau). Without this letter, the departure of transport from the event area is prohibited by the ICC security service.

11.9. The authorized time of transport stay in the area of loading and unloading works is: for passenger transport - 30 minutes, for freight transport up to 5 tons - 1 hours, for freight transport more than 5 tons - 2 hours.

11.10. Participants with built-up (equipped) workplaces (Exhibitors) and Participants of collective expositions, who need only the delivery of their exhibits, must sign only letters to the Service Bureau for the import/export of their equipment and a letter to receive installation passes for employees (If these employees have not been ordered or received an Event Participant pass/badge), which are involved in delivery and installation (you can download these forms in your Personal Account. Participants with oversized equipment (street platform and pavilion without construction works on exhibition design) must sign letters for the import/export of their equipment and equipment, letters for the receipt of installation passes for employees (unless a Member's pass/badge is ordered or received for these employees) and agree on the schedule of arrival/delivery of large-sized equipment to the street platform or pavilion, having previously agreed on the technical parameters (weight, dimensions, technical features, method of transportation/delivery) with the Exhibition Technical Service and the Official Operator of Loading and Unloading Works on the territory of MTC "Yekaterinburg Expo" - company "DMV-LOGISTICS" LLC (forms are available for download from the site).

11.11. During the Exhibition, access to vehicles for the import and export of exhibits is allowed only in the morning from 8:00 to 9:00 and in the evening from 18:00 to 19:00. For delivery of equipment you can use the form for delivery of equipment to the territory of ICC "Yekaterinburg-EXPO," which is available in the Personal Account. On the days of the event, the time of import and export of exhibits can be adjusted or limited.

11.12. All pre-delivered equipment (except for small exhibits, furniture, handouts) is obligatory agreed in the Technical Service, after which it is allowed to be imported into the Service Bureau.

12. ARRANGEMENT OF TECHNICAL CONNECTIONS AND HANDLING WORKS

12.1. Works on arrangement of electrical connections, connections to water supply sources, compressed air lines of "Yekaterinburg Expo" ICC, as well as works on arrangement of suspension points to pavilion structures, are carried out only by specialists of the Technical Service of the Exhibition - LLC

"Technical Operator." You can order these services from the Exhibition Technical Service by making an application in the Personal Account.

12.2. The official operator of loading and unloading operations on the territory of the MTC "Yekaterinburg Expo" is the company "DMV - LOGISTICS" LLC. Loading and unloading works on the territory of pavilions of ICC "Yekaterinburg Expo," open exhibition areas are carried out only by specialists and means of "DMV - LOGISTICS."

12.3. Works on reception of self-propelled exhibition exhibits are carried out only under the guidance of the representative of "DMV - LOGISTICS." If you need to provide such a service, you can order it in your Personal Account.

12.4. Obligations to provide transportation and forwarding services (cargo transportation services), organization and performance of loading and unloading and lifting works during installation/dismantling of temporarily erected structures, equipment and exhibits in the territory of the MTC Yekaterinburg Expo (open and closed areas) are regulated under a separate agreement between the Exhibition Participant (Customer) and DMV - LOGISTICS. The Operator is not a Party to such agreement.

12.5. The offer to use the services of DMV-LOGISTICS company to deliver goods from the exhibitor's warehouse to the Exhibition site and/or back is advisory and does not exclude the possibility of the Participant engaging an alternative supplier of such services with the necessary permits and permits.

12.6. Detailed rules and requirements, as well as the cost of handling works and technical services can be found on the INNOPROM technical service website.

13. RESPONSIBILITY AND OBSERVANCE OF RIGHTS OF OTHER PERSONS IN PERFORMANCE OF WORKS

13.1. Contractors (developers) are obliged to carry out installation, dismantling and other works, import and export of equipment and structures in such a way as not to damage the property of other Exhibitors at the Exhibition, not to create obstacles or to interfere in any form with Exhibitors and their Contractors to carry out works, not to move their property (including equipment and materials).

13.2. Participants shall be fully responsible for the actions/omissions of the Suppliers (contractors/developers) involved by them, except for the services of the Technical Service of the Exhibition.

13.3. The Suppliers (contractors/developers) and the Participants who engaged them shall bear full responsibility to the Organizer, other Participants, to the owner (owner) of the exhibition space and property of ICC Yekaterinburg-Expo, and to the persons located on the territory of the Exhibition - in case of violations of their rights, causing any damage to their property, life and health of individuals.